



KANKAKEE COMMUNITY COLLEGE  
District 520

April 15, 2025

---

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair  
Mr. William Orr, Vice Chair/Chair  
Mr. Michael Proctor, Secretary/Vice Chair  
Mr. Brad Hove, Secretary  
Mr. Michael Kick  
Mr. Patrick Martin  
Mr. Eric Peterson  
Mr. Todd Widholm

Also attending in person were:  
Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There was no change or amendment to the published agenda.

**BOARD RECOGNITION**

Dr. Quincy Rose Sewell, VP Academic Affairs, introduced Dean Chris Gibson, who introduced the college's newly tenured faculty members Lynn McIntyre and Kim Libby. Dean Gibson also acknowledged newly tenured faculty member Kamron Geiger, who was unable to attend the Board meeting. Dr. Sewell introduced Craig Keigher, Director of Instructional Technology & Faculty Development, who introduced Dr. Melvina Calvin-Edwards, recipient of the Outstanding Full-Time Faculty Award, and Sherry Kinzler, recipient of the Outstanding Part-Time Faculty Award. The Board recognized and acknowledged the dedication of all faculty members. Meredith Purcell, VP Student Affairs, introduced the Board to Grace Kibbons, the 2025-2026 Student Representative to the Board.

**APPROVAL OF MINUTES**

The recording secretary presented the minutes from the March 18, 2025 Board meeting for approval. Motion was made by Mr. Kick and seconded by Mr. Proctor to approve the minutes as presented.  
On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

### **APPROVAL OF APOINTMENT TO FILL A PUBLIC OFFICE VACANCY**

Upon acceptance of the resignation of Mr. Patrick Martin, the administration recommended the Board appoint a trustee to serve the remainder of Trustee Martin's unexpired term until the 2027 consolidated election. Motion was made by Mr. Hove and seconded by Mr. Proctor to appoint Mr. Eric Peterson to serve the remainder of the position as described. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

Trustee Peterson was seated at the Board table.

### **APPROVAL OF A RESOLUTION HONORING BOARD SERVICE**

The administration recommended the Board approve the resolution honoring Mr. Patrick Martin for his 21 years of service on the Kankakee Community College District 520 Board of Trustees. Dr. Boyd read the resolution and thanked Mr. Martin for his mentorship during his years as Board Chair. Motion was made by Mr. Hove and seconded by Mr. Widholm to approve the resolution as presented. On roll call, the vote was:

AYES: Hove, Kick, Orr, Peterson, Proctor, Widholm, Boicken  
Motion Carried

### **APPROVAL OF RESOLUTION DECLARING RESULTS OF THE APRIL 1, 2025 CONSOLIDATED ELECTION**

The administration recommended the Board approve and issue a resolution declaring the results of the April 1, 2025 consolidated election: Michael Proctor and Catherine R. Boicken were elected to serve full six-year terms, and Michael J. Kick was elected to serve an unexpired two-year term on the Board of Trustees of Kankakee Community College District 520. Motion was made by Mr. Hove and seconded by Mr. Orr to approve and issue the resolution as presented. On roll call, the vote was:

AYES: Hove, Kick, Orr, Peterson, Proctor, Widholm, Boicken  
Motion Carried

Chair Boicken appointed Dr. Michael Boyd as Temporary Election Chair. Dr. Boyd stated that the Board addressed itself for reorganization.

### **APPROVAL OF TERM OF OFFICE**

Motion was made by Mr. Kick and seconded by Mr. Hove to approve the term of the Board Chair, Vice Chair and Secretary at two (2) years. On roll call, the vote was:

AYES: Hove, Kick, Orr, Peterson, Proctor, Widholm, Boicken  
Motion Carried

### **ELECTION OF OFFICERS**

Motion was made by Mr. Widholm and seconded by Mr. Kick to elect Bill Orr as Board Chair, Michael Proctor as Vice Chair, and Brad Hove as Secretary. On roll call, the vote was:

AYES: Hove, Kick, Orr, Peterson, Proctor, Widholm, Boicken  
Motion Carried

Trustee Boicken passed the gavel and turned the meeting over to Trustee Orr. Dr. Boyd thanked Mrs. Boicken for her leadership as Board Chair for the past two years and presented her with a wooden plaque and gavel to commemorate her service.

#### **APPROVAL OF BOARD MEETING SCHEDULE**

Motion was made by Mr. Hove and seconded by Mr. Proctor to re-affirm the previously approved 2025 Board Meeting schedule. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm, Orr  
Motion Carried

Chair Orr appointed Eric Peterson as ICCTA representative and Todd Widholm as alternate with all voting rights and privileges.

#### **APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. Motion was made by Mr. Kick and seconded by Mr. Widholm to approve the April 15, 2025 Consent Agenda Action Items 4-5 as follows:

##### **\*APPROVAL OF 1A, 1D and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1D and 1Y-OS program participants as presented.

##### **\*APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payments as presented.

On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm, Orr  
Motion Carried

#### **APPROVAL OF BID AWARDS**

The administration recommended the Board approve awarding the bids for the following: 1) Crowdstrike to SHI in the amount of \$49,647.59; 2) storage building exterior renovations to Johnson Downs in the amount of \$97,770; and 3) maintenance truck to Dralle Chevrolet & Buick in the amount of \$40,360.30. Motion was made by Mr. Hove and seconded by Mrs. Boicken to approve the contract award as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm, Orr  
Motion Carried

#### **INFORMATION**

Dr. Boyd gave his report to the Board. The college's Lifelong Learning Institute celebrated its 10<sup>th</sup> anniversary on campus on April 11. The college will celebrate Roy Cordes, voice of the Cavaliers, on April 28, 2pm, baseball field. Commencement is May 17.



Trustee Hove gave an ICCTA report to the Board. Robbins Schwartz is offering a virtual ICCB-approved professional development leadership training on Saturday, June 14, 8:30am-1pm; contact Karen Slager to register. The ICCTA will hold a community college caucus reception on May 6 and Lobby Day on May 7 in Springfield; contract Dr. Boyd to attend.

Student Trustee Rogers gave a college sports update and shared that the Student Advisory Council will participate in a United Way Days of Service on April 22.

#### **APPROVAL OF SHORT-TERM INVESTMENTS**

The administration presented short-term investments with 1) Peoples Bank in the amount of \$187,500.00; and 2) Iroquois Federal totaling \$1,500,000.00. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to approve the investments as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm, Orr  
Motion Carried

#### **APPROVAL OF FINANCIAL REPORTS**

The administration presented the Reconciled Cash Report for February 28, 2025 and the Investment and Financial Summary Report for March 31, 2025. Motion was made by Mr. Hove and seconded by Mr. Kick to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm, Orr  
Motion Carried

#### **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$5,937,521.34, ten (10) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$400.00 were presented for Board review. Motion was made by Mr. Proctor and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm, Orr  
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Kick and seconded by Mr. Widholm to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm, Orr  
Motion Carried

The Board went into closed session at 5:36 pm. The Board returned at 5:45 pm. Motion was made by Mr. Kick and seconded by Mr. Proctor to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm, Orr  
Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS AS DISCUSSED IN CLOSED SESSION**

The consent agenda items as discussed in closed session were presented for approval. Motion was made by Mr. Widholm and seconded by Mr. Kick to approve the April 15, 2025 Consent Agenda Action Items 1-5 as follows:

- (1) Approval of Employment Matters, including new employment, retirement, and voluntary resignation
- (2) Approval of Continuing Education and Career Services Contracts
- (3) Approval of Salary Increase for Fiscal Year 2026
- (4) Approval of Revision of Full-Time Credit Division Overload summary for Spring 2025
- (5) Appointment of Legal Counsel

On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm, Orr  
Motion Carried

**APPROVAL OF FACULTY MEMBER SEPARATION AGREEMENT AND RELEASE**

The administration recommended the Board approve the separation agreement and release with faculty member Stephanie Rayman. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to approve the agreement and release as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm, Orr  
Motion Carried

Chair Orr thanked Pat Martin for generously giving his time and steadfast support to Kankakee Community College. Mr. Martin thanked the board and asked the trustees to never underestimate the power of learning and working together. Chair Orr thanked Eric Peterson for his willingness to serve on the board.

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board meeting at 5:50 pm was made by Mr. Kick and seconded by Mr. Orr. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm, Orr  
Motion Carried

Approved:

  
Chair

Respectfully submitted,

Karen Slager, Recording Secretary

  
Secretary